



## EBONYI STATE GOVERNMENT OF NIGERIA

### EBONYI STATE INTERNAL REVENUE SERVICE (EBSIRS)

#### PROCEDURE FOR OBTAINING FIRE SERVICE CERTIFICATE

Pursuant to the provisions of Ebonyi State Internal Revenue Service, for the collection and Administration of revenue due to Ebonyi State and Local Government Council Law No 010, 2020, pages 229 to 262 ([https://www.irs.ebsgov.org/view\\_pdf](https://www.irs.ebsgov.org/view_pdf)) and Ebonyi State Consolidated Revenue Codes.

To start the application, please go to the home page of Ebonyi State Internal Revenue Website (<https://tax.ebsirb.eb.gov.ng/public/payment>)



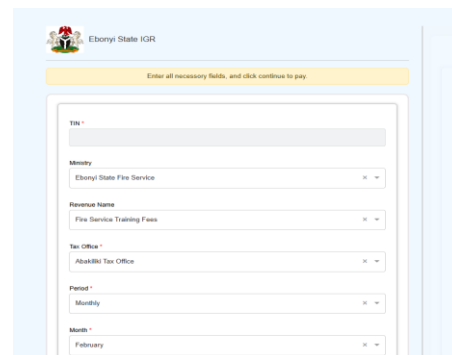
Applicants can obtain Fire Service Form by visiting the office of the EBSIRS at Staff Development Centre where an assessment officer has to profile the applicant in the official website of Ebonyi State Internal Revenue Service (EBSIRS): <https://tax.ebsirb.eb.gov.ng/public/payment>,

## Steps:

1. The assessment officer will visit <https://tax.ebsirb.eb.gov.ng/public/payment>
2. Click on Tax Payer to search for your TIN Information
3. Click on Tax/Non Tax Profile
4. Click on Profiling type to select INTEGRATED
5. Click on Category to select the category of business
6. Click on sub category to select the sub category of business and the assessment for Business Premesis, Fire Service, ICT and Waste Management will be displayed
7. Then add Profile

## STEP 2:

1. Go to Non Tax and select INTEGRATED
2. Click on create assessment
3. Enter the profiled TIN
4. Select assessment years
5. Select assessment type
6. Click on verify
7. Create assessment
8. Fill in the Demand Notice form, select fire service and submit. (The Documentation required for obtaining integrated revenue /Demand Notice is as shown in the diagram below:



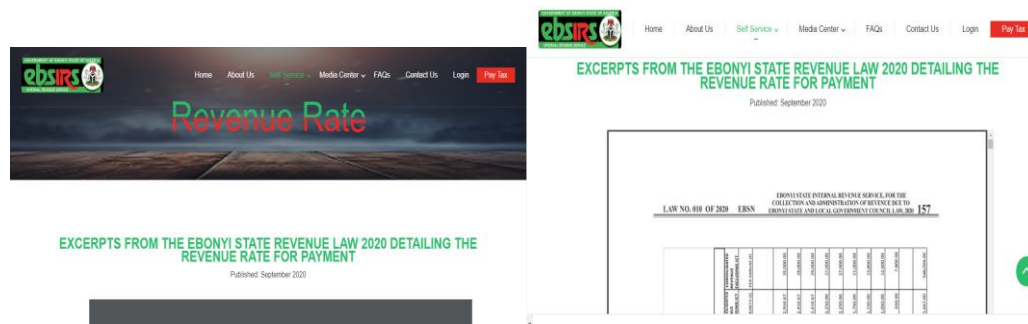
The screenshot shows a web form titled "Ebonyi State IGR" with a yellow banner at the top that reads "Enter all necessary fields, and click continue to pay". The form contains several dropdown menus for data entry:

- TIN \***: A text input field.
- Monthly**: A dropdown menu with "Ebonyi State Fire Service" selected.
- Revenue Name**: A dropdown menu with "Fire Service Training Fees" selected.
- Tax Office \***: A dropdown menu with "Abakiliki Tax Office" selected.
- Period \***: A dropdown menu with "Monthly" selected.
- Month \***: A dropdown menu with "February" selected.

9. The Applicant for the Fire Service Certificate makes an online payment via (<https://tax.ebsirb.eb.gov.ng/public/payment>) and obtain automated online receipt
10. The Applicant gets an automated receipt that serves as annual certificate of registration of the Fire Service Certificate.

**NOTE:**

The revenue rate are transparently posted on the official website of EBSIRS. The link is (<https://www.irs.ebsgov.org/revenue-rate>)



NB: The demand notice is for integrated revenue wherein citizens pay for fire services, Business Premises, Waste management, Water Bill, tourism (for hospitality industries), and others.

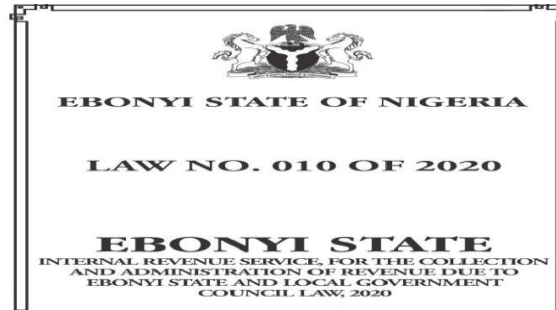
1. The link is (<https://tax.ebsirb.eb.gov.ng/admin/assessment/integrated>)

**Service Delivery Timeline:**

The service timeline for the entire process is 24hours.

## Legal Basis

Ebonyi State Internal Revenue Service, for the collection and administration of revenue due to Ebonyi State and Local Government Council Law No. 010 2020 page 229 to 262 ([https://www.irs.ebsgov.org/view\\_pdf](https://www.irs.ebsgov.org/view_pdf)) Ebonyi State Consolidated Revenue Codes.



## CERTIFICATE RENEWAL PROCESS

Recall that integrated revenue is an annual payment. Same process as above is to be performed annually for the renewal process of the certificate. The receipt that is generated upon payment by the applicant represents the annual certificate given to the applicant in Ebonyi State.

## The Contact Information for EBSIRS is:

Head Quarters: Staff Development Centre, Kpirikpiri, Abakaliki, Ebonyi State, PMB 027

Email: [info@ebsgov.org/](mailto:info@ebsgov.org/)

Phone Number: 08037989307

**Signed:**



Rt. Hon. Christopher Omo Isu  
Chairman  
Ebonyi State Internal Revenue Service  
**08039330110**